

**Minutes from Patient Partners Meeting
Tuesday 22 January 2019
16.30 – 18.30
Harrogate Golf Club, Forest Lane Head, Harrogate HJG2 7TF**

Members

Kate Kennady (KK) – Governing Body Lay Member - Chair
Joanne Crewe (JC) – Director of Quality & Executive Nurse HaRD CCG
Paula Middlebrook (PM) – Head of Nursing & Quality HaRD CCG
Lance Gilroy (LG) – Governing Body Lay Member HaRD CCG
Jane Baxter (JB) – Interim Head of Integration HaRD CCG
Andrew Dangerfield (AD) – Head of Commissioning HaRD CCG
Chris Ranson (CR) – Medicines Management HaRD CCG
Stacey Stanton (SS) – Medicines Management HaRD CCG
Jane Marchant (JM) – Communication and Engagement Support - Note taker HaRD CCG
Malcolm Wailes (MW) – Leeds Road Practice
Freda Roach (FR) – Dr Moss & Partners Practice
Geoff Webber (GW) – East Parade Practice
Malcolm Bottomley (MB) – Dr Moss Practice
Mel Clark (MC) – Eastgate Practice
Judith Clark (JC) – Eastgate Practice
Joan Glassford (JG) – Kingswood Practice

Apologies:

Rachael Durrett (RD) – Communications and Engagement Officer
Peter Waywell (PW) – Kingswood Practice
John Brearley (JB) – Masham Practice
Rita Lister (RL) – Dr Moss & Partners Practice
Ann Olesqui-Meadus (AOM) – Leeds Road Practice
Colin Anderson (CA) – East Parade Practice
John Williams (JW) – Eastgate Medical Group Practice
Charles Gibson (CG) – Nidderdale Group Practice
Christine Hines (CH) – Spa Practice
Jan Kojro (JK) – Springbank Practice

		<u>Action</u>
1.	<p><u>Welcome and Introductions</u></p> <p>Kate Kennady welcomed everyone to the meeting and introductions were done round the table. Apologies from other Patient Partners were accepted and noted.</p> <p>The group noted that Kate Kennady had taken over from Joanne Crewe as Chair of the Patient Partner Meetings and would be chairing for the next 12 months. The group also acknowledged the Values and Behaviours of HaRD CCG which will be noted at the beginning of each meeting.</p>	
2.	<p><u>Minutes of Previous Meeting</u></p> <p>The Patient Partners reviewed the minutes of the 16 October 2018 which were subsequently approved by the group as a true and accurate record of the meeting. The Action Tracker was also approved by the group.</p>	
3.	<p><u>Declaration of Conflict of Interests</u></p> <p>KK asked If there were any declarations of Conflicts of Interest to share with the Group. Geoff Webber stated that he was a member of North Yorkshire County Council and attended meetings.</p> <p>KK confirmed that this was not a conflict of interest but thanked Geoff for declaring this. There were no further declarations from the Group.</p>	
4.	<p><u>Update on Referral Management</u></p> <p>Andrew Dangerfield gave an update on Referral Management to the group. AD explained that RMS commenced 3rd February 2017 to assist with demand management and initially it was for 7 specialities eg: Gastroenterology, Dermatology, Urology and Orthopedics. External clinicians review referrals and if appropriate return referral to GP with advice and guidance to manage patients in primary care or referrer onto secondary care.</p> <p>The service is reviewed regularly. Currently there is a Gastro Triage Pilot that commenced Nov 18 for 6 mths with Harrogate Hospital. During that period the pilot scheme will be reviewed weekly, the impact of the project will be monitored and a 3 month evaluation</p>	

	<p>completed.</p> <p>Action: KK to take RMS Paper to PPG meeting to discuss with that group. AD to also update the group at the next meeting.</p>	<p>KK AD</p>
<p>5.</p>	<p><u>Update on Frailty Work</u></p> <p>Changes to the GP contract in 2017/18 introduced routine frailty identification for patients who are 65 and over. It targets a small number of key interventions (falls assessment, medicines review and promotion of the additional information in the summary care record) at those most at risk of adverse events including hospitalisation, nursing home admission and death. Early identification coupled with targeted support can help older people living with frailty to stay well and live independently for as long as possible. HaRD CCG were successful in getting the Vanguard Bid during 2015. The aim is to provide support to people to remain independent, safe and well at home with care provided by a team that the person knows and they can trust, set out in a universal care plan.</p>	
<p>6.</p>	<p><u>Update on Integrated Community Care</u></p> <p>Jane Baxter gave an update on Intergrated Community Care.</p> <p>HaRD CCG working closely with health and social care teams have found that by identifying who's most at risk, working more closely together to support those people at an earlier stage, and providing information to help people to take better care of themselves, they can start to address this issue head-on. This more streamlined, joined-up approach often leads to services which people and their families and carers say are better for them. It can also mean fewer people ending up in hospital or needing to move into residential care.</p> <p>This is the approach that Harrogate CCG,GPs,health workers and social care staff will be working together as one team identifying levels of risk, sharing information and taking a joint approach to supporting older people and those with long-term conditions in close partnership with the voluntary and community sector and independent sector. Patients will receive a package of care which can either be in a patient's own home or in a local community setting.</p> <p>Locally HaRD CCG will be establishing Multi-Disciplinary Teams based around GP Practices which will be supported by health care, voluntary sector and wider public services.</p>	

	Action: JB to give an update in April meeting	JB
7.	<p><u>Update on Medicines Waste</u></p> <p>Stacey Stanton gave an update on Medicines Waste in the Community. Significant work has been ongoing as part of the medicine waste and self-care campaigns. Colleagues took information stands into over 20 GP flu surgeries, HDFT reception and a number of community venues. This was complemented by a 'medicine waste' Christmas tree in the St John's Christmas Tree competition.</p> <p>In addition the Medicines Management Team have been working with the BBC on a focused piece to highlight medicine waste and medicine reviews. Filming will take place on 30 January at the Mowbray Medical Centre to correspond with a medication amnesty. It is expected that it will be a two to two and a half minute piece which will air hourly during the three hour BBC Breakfast slot on Friday 1 February.</p> <p>Action: SS to give an update on Medication Amnesty at the next meeting.</p> <p><u>Update on Work in Care Homes</u></p> <p>Chris Ranson updated the group on the Pharmacist led medicine review that HaRD CCG is undertaking with 12 care homes within our area. NHS England is prioritising this programme across the country and is aimed at reducing overmedication in care homes and cutting unnecessary hospital stays. Often patients living in nursing or residential homes have multiple long-term conditions and take an average of 7 medications daily. To date 320 patients have been assessed, 3,200 medications reviewed and 13,000 medicines have been stopped. Feedback from family, care homes and patients has been really useful.</p> <p>A clinical training and development programme will be also run to allow pharmacists to become independent prescribers.</p> <p>Group noted all the hard work that has been put into this project by Chris Ranson and the medicines management team and the benefit of the savings and improving patient care.</p> <p>Action: CR to give an update on overmedication in Care Homes at next meeting.</p>	<p>SS</p> <p>CR</p>

<p>8.</p>	<p><u>Future Working</u></p> <p>KK reported that it is good to have updates from the Heads of the Workstreams and attending the meeting as well and to get work out to the Reader Panel for their input. KK also mentioned that the way the three CCG's are working is being reviewed, and also how other Patient Partners are working across the other two CCG's.</p>	
<p>9.</p>	<p><u>Any Other Business</u></p> <p>JC stated that it was still important for the Youth Forum to attend the next Patient Partner meeting on 9th April 19.</p> <p>Action: JM to invite</p> <p>PM stated that Dying Matters is a coalition of individual and organisational members across England and Wales, which aims to help people talk more openly about dying, death and bereavement, and to make plans for the end of life with friends family and loved ones.</p> <p>Every year in May, Dying Matters and our coalition members host an Awareness Week. In 2019, the week will run from 13th to the 19th of May and the theme is Are We Ready? If anyone is interested in taking this topic out to a wider audience eg GP Practices, Libraries etc then please contact Jane Marchant.</p> <p>Action: Patient Partners to contact JM</p>	<p>JM</p> <p>JM</p>
<p>10.</p>	<p><u>Reflections of the Meeting</u></p> <p>The Group reflected on the meeting and agreed that they were happy with the venue and timing of the next meeting in April.</p>	
	<p>Date and Time of Next Meeting: Tuesday 9 April 2019 16.30 – 18.30 Harrogate Golf Club, Forest Lane Head Harrogate HG2 7TF</p>	