

**Minutes from Patient Partners Meeting**  
**Tuesday 9 April 2019**  
**16.30 – 18.30**  
**Harrogate Golf Club, Forest Lane Head, Harrogate HJG2 7TF**

**Members**

Kate Kennady (KK) – Governing Body Lay Member HaRD CCG - Chair  
Lance Gilroy (LG) – Governing Body Lay Member  
Paula Middlebrook (PM) – Head of Nursing & Quality HaRD CCG  
Andrew Dangerfield (AD) – Head of Commissioning HaRD CCG  
Chris Ranson (CR) – Medicines Management HaRD CCG  
Stacey Stanton(SS) – Medicines Management HaRD CCG  
Jane Marchant (JM) – Communication and Engagement Support - Note taker HaRD CCG

Malcom Wailes (MW) – Leeds Road Practice  
Freda Roach (FR) – Dr Moss & Partners  
Malcolm Bottomley (MB) – Dr Moss Practice  
John Williams (JW) – Eastgate Medical Practice  
Joan Glassford (JG) – Kingswood Practice  
Annie Kingsley (AK) – Kingswood Practice

**Speakers Attending:**

Angie Colvin (LC) –Head of Youth Forum HDFT  
Lee Walsh (LW) – Youth Forum HDFT  
Robyn Precious (RP) – Youth Forum HDFT

**Apologies:**

Joanne Crewe (JC) – Director of Quality & Executive Nurse HaRD CCG  
Rachael Durrett (RD) – Communications and Engagement Officer HaRD CCG  
Peter Waywell (PW) – Kingswood Practice  
Geoff Webber (GW) – East Parade Practice  
John Brearley (JB) – Masham Practice  
Rita Lister (RL) – Dr Moss & Partners Practice  
Colin Anderson (CA) – East Parade Practice  
Charles Gibson (CG) – Nidderdale Group Practice  
Christine Hines (CH) - Spa Practice  
Jan Kojro (JK) – Springbank Practice  
Mel Clark (MC) – Eastgate Practice

		<u>Action</u>
1.	<p><b><u>Welcome and Introductions</u></b></p> <p>Kate Kennady welcomed everyone to the meeting and introductions were done round the table. Apologies from other Patient Partners were accepted and noted.</p> <p>The group acknowledged the Values and Behaviours of HaRD CCG which will be noted at the beginning of each meeting.</p>	
2.	<p><b><u>Minutes of Previous Meeting</u></b></p> <p>The Patient Partners reviewed the minutes of 22 January 2019 which were subsequently approved by the group as a true and accurate record of the meeting. The Action Tracker was also approved by the group.</p> <p><b><u>Matters Arising</u></b></p> <p>There were no matters arising.</p>	
3.	<p><b><u>Youth Forum</u></b></p> <p>Angie Colvin gave an overview of the Youth Forum. The Forum was formed over two years and now has 25 members between the ages of 13 to 19. The Forum meets on a monthly basis and is passionate about giving young people a voice in decision making about the future of healthcare in the Harrogate area.</p> <p>Over the past two years the HDFT Youth Forum in consultation with other children and young people from a range of backgrounds and experiences have worked hard to develop seven standards or “Hopes” by which HDFT can assess services in providing child and young person centred care. The work of the Youth Forum feeds into Governance and also has links with the National Youth Forum in the NHS.</p> <p>The Youth Forum is currently looking to recruit more young people and is hoping to recruit from schools as well. North Yorkshire County Council has visited the Forum’s meetings as well as District Nurses and Health Visitors which the Forum has found really helpful engaging with the Community Services.</p> <p>KK encouraged the Patient Partners to champion the work of the Youth Forum and commented that it would be beneficial for the</p>	

	<p>Patient Participation Groups to engage with the Youth Forum and vice versa.</p> <p>KK invited the Forum to attend the Patient Partner Meeting in November. AC accepted the invitation for the November meeting.</p> <p><b>Action:</b> JM to invite the Youth Forum to attend the meeting in November 2019.</p>	<b>JM</b>
<b>4.</b>	<p><b><u>Update on Primary Care and Integrated Care</u></b></p> <p>Andrew Dangerfield updated the group on Integrated Care. Harrogate Alliance will submit a document to HaRD CCG Integrated Care Forum. Mobilisation starts during July with a formal launch September 2019. Multi-disciplinary meetings commence in July to discuss a wider team input. The launch has been deferred now until the end of September due to the cycling event.</p> <p><b><u>Update on Primary Care Networks (PCN)</u></b></p> <p>AD updated the group on Primary Care Networks which have the potential to benefit patients by offering improved access and extending the range of services available to them, and by helping to integrate Primary Care with wider health and Community Services.</p> <p>The Primary Care Network consists of groups of General Practices working together offering improved access and extending a range of services available to them and helping to integrate primary care with a range of local providers, community services, social care and the voluntary sector, which will offer more personalised, coordinated health and social care to their local populations.</p> <p>Harrogate and Rural District has formed into 4 networks and each network will appoint a Clinical Director and will be required to deliver seven national service specifications as part of the contract in future years. Funding will be available to support Practices and the networks. The networks will go live on 1 July 2019.</p> <p>KK suggested that AD give another update at the next meeting in November.</p> <p><b>Action:</b> AD to give an update at November meeting.</p>	<b>AD/JM</b>

<p>5.</p>	<p><b><u>Dying Matters</u></b></p> <p>Further to the meeting in January PM updated the group about Dying Matters and the awareness week which will run from 13 to 19 May 2019. PM explained to the group that by having a special week it gives people more chance to talk about it with their family and bring this topic out into an open forum for discussion. It can initiate the planning of a bucket list, a funeral, or who to contact if ill etc. There are various charities and organisations that are very willing to offer advice and support to families.</p> <p>Group discussed further and agreed that it was important to make a will and consider how families would manage in a bereavement situation. MW stated that Citizen’s Advice Bureau in Harrogate had offered to display material during the week of 13-19 May19. PM thanked MW very much for the feedback. Display material and posters can be ordered from the website.</p>	
<p>6.</p>	<p><b><u>Update on Medication Amnesty</u></b></p> <p>SS gave an update on the medication amnesty which was held at Mowbray Square Medical Centre Harrogate. The date for the medication amnesty was planned for Monday 28 January 19 through to 1 February 19. The drop off point was located in the main reception area of Mowbray Square Medical Centre and manned by staff members of the Medicines Management Team from HaRD CCG. Cohens Chemist was also involved. A poster and event information was used on social media sites to promote the medication amnesty.</p> <p>The amnesty went very well indeed with 215 members of the public taking part and the cost of prescription medicines returned was £15,139.59. SS stated that the amnesty was filmed and featured on BBC Television breakfast time and also on Look North in the evening and also on Radio York.</p> <p>A week after the medication amnesty a power point presentation was emailed to the Practice Managers to be displayed on the Jayex Boards in the waiting rooms around Mowbray Square Medical Centre. It provided information on the results from the medication amnesty, pictures and information on ways everyone can help to reduce medicine waste.</p> <p>SS stated that everyone involved in the amnesty was delighted with such a positive outcome and the impact that it had had in Harrogate.</p> <p>KK congratulated the Medicines Management Team for all their hard work.</p> <p><b><u>Medicines Waste in Care Homes</u></b></p> <p>CR reported that currently Medicines Management Team are working in 14 care homes within HaRD CCG. There have been 466 medication reviews in care homes with patients which has resulted in 13% of the medication being stopped and 4% of medications being</p>	

	<p>reduced with overall savings of £35,000. The feedback is very positive from the care homes and it has also saved on nursing time.</p> <p><b><u>Healthy Hearts</u></b></p> <p>CR stated that this is a new campaign which commenced at the beginning of April 2019 initiated by West Yorkshire and Harrogate Integrated Health Care Partnership.</p> <p>The aim of West Yorkshire Partnership and Harrogate's Healthy Hearts initiative is to reduce the impact of cardiovascular disease and to help prevent heart-related illness, including heart attacks and strokes, every year, across the whole region.</p> <p>The programme aims to reduce the number of cardiovascular incidents such as heart attacks and strokes in our area by over 10% by 2021, avert 420 heart attacks and 620 strokes over the course of the programme and to save the local health economy £12 million pounds.</p> <p>CR reported that a website has been set up for patients to manage their cardiac risk and would really appreciate feedback from patient support. Group agreed that they would be happy for this.</p> <p><b>Action: CR will circulate link to Patient Partner Group for their feedback.</b></p>	CR
8.	<p><b><u>Future Working</u></b></p> <p>KK reported that it is good to have updates from the Heads of the Workstreams and attending the meeting as well and to get work out to the Reader Panel for their input. KK also mentioned that the way the three CCG's are working is being reviewed, and also how other Patient Partners are working across the other two CCG's.</p>	
9.	<p><b><u>Any Other Business</u></b></p> <p>PM reported that the hyper acute stroke services which had been offered at Harrogate Hospital for the last eight years has now moved. Stroke victims will be taken to Leeds or York for immediate care, starting from April. Patients will be able to access cutting-edge treatment and will be transferred back within 72 hours for rehabilitation treatment to Harrogate Hospital.</p>	
10.	<p><b><u>Reflections of the Meeting</u></b></p> <p>The Group reflected on the meeting and agreed that the content had been good especially hearing about the work of the Youth Forum and Medicines Management Team.</p>	
	<p><b>Date and Time of Next Meeting:</b>          Tuesday 30 July 2019          16.30 – 18.30</p>	

	Harrogate Golf Club Forest Lane Head Harrogate HG2 7TF	
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